

**Village Charter Academy  
Board Minutes  
October 22, 2022@ 9:00 a.m.  
Village Charter Academy, zoom  
7357 Jordan Ave. Canoga Park, CA, 91303  
Minutes**

**I. Call To Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	__x__	_____
Michael Heatherton	_____	__x__
Cheryl Sanders	__x__	_____
Susan Pritchard-Musone	__x__	_____
Elayne Berg-Wilion	__x__	_____
Jirusha Lopez	_____	__x__

**III. Public Comment-** No public comment

**IV. Approval Of Minutes:** Motion to approve minutes as corrected from September 24, 2022, special and regular meeting by Berg-Wilion , second by Pritchard. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	

**V. Reports/Updates-**

1. Directors Report

Operations- Enrollment is 295 students as of 10/21/2022. COVID tests were distributed for Fall Break. Great Shake was 10/21/2022.

Academics- Professional development focused on operations and emergency drills and procedures in October.

Special Education/Intervention- 47 active students with IEP's(15.75%).

Student Leadership- Working on our new T-shirts and planning the October Sale (Halloween).Students collect our Penguin Buck tubs, pick winners and give out prizes to student winners.

Parent Engagement- Coffee with the Director was October 15. Discussed school programs and support at home. Parent concerns that were expressed were increasing school uniform participation.

2. Committee Reports

a. Academic Excellence- Updates and feedback on new programs and applications: Mystery Science; Amplify Reading, Waggle

b. Community Partnership- Parent Engagement- Room Parents

c. Fiscal Advisory- Reviewed monthly financial reports; Audit Bid Process

**VI. Agenda Items for Discussion and Possible Action**

1. Brown Act Training

2. Motion to certify Compliance Monitoring for LAUSD by Sanders , second by Pritchard-Musone. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	

3. Motion to approve accepting After School Enrichment quote by Parker-Anderson by Pritchard-Musone, second by Berg-Wilion. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	

4. STAR Benchmark Academic Report

**VII. Budget Report and Budget Related Items for discussion and Possible Action**

1. Budget Presentation by Ed Tec.

a. Motion to approve presentation, check register, credit card expenditures and bank reconciliation. by Berg-Wilion, second by Sanders. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	

**Motion for Meeting adjournment at 10:40an** by Pritchard , second by Pritchard-Musone . Passed unanimously.

	Yes	No
Diane Pritchard	x	

Susan Pritchard-Musone	x	
Cheryl Sanders	x	
Elayne Berg-Wilion	x	